

**Exam. Code : 105403**  
**Subject Code : 1377**

**Bachelor in Business Administration (BBA)**  
**3<sup>rd</sup> Semester**

**FUNDAMENTALS OF HUMAN RESOURCE  
MANAGEMENT**  
**Paper-BBA-304**

Time Allowed—3 Hours] [Maximum Marks—50

**Note :—** Attempt five questions in all, selecting at least one question from each Section. The fifth question may be attempted from any Section. Each question carries equal marks.

**SECTION-A**

1. Describe Human Resource Management. Explain in detail status and competencies of HR manager.
2. What is job analysis ? State in detail the various methods of collecting job data.

**SECTION-B**

3. Discuss the various problems associated with recruitment and selection.
4. What do you understand by employee retention ? What are the factors responsible for high employee turnover ?

**SECTION-C**

5. How does an organisation conduct a training programme ? Explain.
6. What are the essentials of an effective performance appraisal system ? Discuss.

**SECTION-D**

7. What is employee remuneration ? What are the challenges in remunerating employees ? Explain.
8. Define job evaluation. State the various methods of job evaluation.